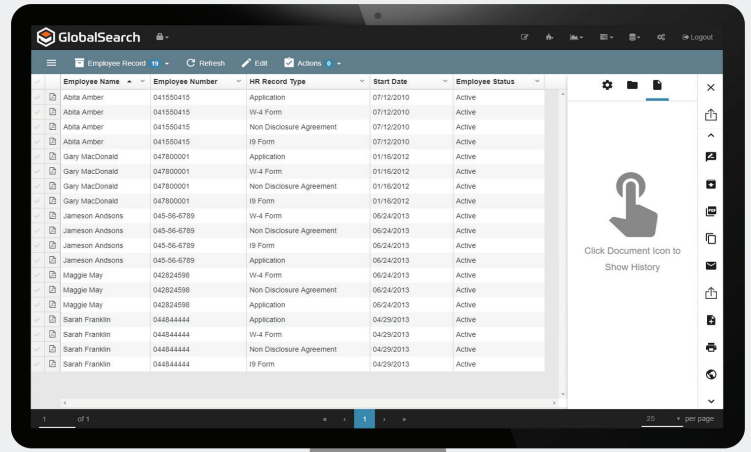




Getting Started With Document Management Software

Streamline Your Everyday Processes!



Why spend 5 minutes processing a document when you can do it in 30 seconds?

Quickly and accurately retrieve, manage, and share your business documents to increase efficiency and eliminate data entry errors! GlobalSearch® document management software is a cost-effective solution for improving the storage, organization, and monitoring of documents relating to your everyday business processes.

Experience the immediate benefits of GlobalSearch!



Instant Access

Save valuable time with access to stored documents, from anywhere at any time.



Search & Retrieve

Locate records instantly using any combination of keywords, phrases, addresses and more.



Enhanced Security

Protect your records by controlling document access and tracking user actions.



Improve Collaboration

Automate document routing with email notifications to coworkers in or out of the office.



Reduce Storage

Eliminate offsite storage costs and remove paper-based filing making better use of your space.



Disaster Recovery

Protect your digitally stored records against theft, fire, or natural disaster.

Get Started Today!

No matter the industry, GlobalSearch can be customized to meet the specific document management needs of your organization. Contact us to learn more.